



HEADTEACHER:

Ms K. Littleddyke | BA (Hons), MA, NPQH

16 December 2019

Dear Parent/Carer

Year 11 Parents' Surgery – Wednesday 8 January 2020, 4.00 pm – 6.30 pm

The Year 11 Parents' Surgery is on Wednesday 8 January 2020 and you are warmly invited to join us to discuss your child's progress. This is an important time in the academic life of your child and the evening provides the perfect opportunity for you to find out exactly what needs to be done so that we can all work together to enable your child to achieve their full potential.

The Special Educational Needs Co-ordinator (Ms J Childs) and Governors of the school will be in attendance. Mrs J Wall, a representative from Careers South West, will also be present to provide any guidance you and your child may find helpful.

Making appointments: Go to: <http://www.parents-booking.co.uk/saltash>

You will need: Your child's first name, surname and their date of birth

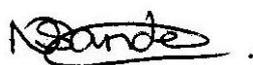
Troubleshooting Tips – Please read before Booking

- Only parents/carers who we have recorded as having parental responsibility can gain access and it is essential that your name title is as we have recorded in the school's database. In most cases of failed access, it is usually one of these two issues.
- The email address you enter is only to receive confirmation of your appointment. If the system is saying it does not recognise you, it will not be the email address that is the problem as the system does not hold your email address.

If you encounter a problem booking, please email parentsurgery@saltash.net or call the school and a member of staff will help you.

Sporting activities are available in the school Gym throughout the evening for any siblings aged five years plus. The activities will be run by Sports Leaders under the supervision of a member of staff. Places are limited and if you would like to book this facility please email Miss K Smith (ksmith@saltashcloud.net).

Yours faithfully



Mrs N Sanders
Deputy Headteacher

