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2 April 2019

Dear Parent/Carer

### **Year 7 Parents' Surgery – Tuesday 7 May 2019, 4.00 pm – 6.30 pm**

The Year 7 Parents' Surgery is on Tuesday 7 May 2019 and you are warmly invited to join us to discuss your child's progress. This is an important time in the academic life of your child and the evening provides the perfect opportunity for you to find out exactly what needs to be done as you and the school work together to enable your child to maximise their potential.

**Making appointments:** Go to: <http://www.parents-booking.co.uk/saltash>

The system is live TODAY for you to book your appointments.

### **Troubleshooting Tips - Please read before Booking!**

- Only parents/carers who we have recorded as having parental responsibility can gain access and it is essential that your name title is as we have recorded in the school's database. For most failed access, it is usually one of these two issues. Let us know if you have difficulties logging in and we can correct this for you.
- The email address you enter is only to get a confirmation of your appointment. If the system is saying it does not recognise you, it will not be the email address that is the problem as the system does not hold your email address.

If you are unable to book, please email [parentsurgery@saltash.net](mailto:parentsurgery@saltash.net) or call the school and a member of staff will help you.

Sporting activities are available in the school Gym throughout the evening for any siblings aged 5+ years. Places are limited. If you would like to book this facility please email Mr Oakes [moakes@saltashcloud.net](mailto:moakes@saltashcloud.net)

We look forward to seeing you on the evening.

Yours faithfully

A handwritten signature in black ink that reads 'L Griffin'.

Mrs L Griffin  
Deputy Headteacher

