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4th October 2018

Dear Parent/Carer

YEAR 12 TUTORS' PARENTS SURGERY - THURSDAY 18TH OCTOBER 2018

We are writing to let you know about the forthcoming Year 12 Tutor Parents' Surgery on Thursday 18th October. As you know A Level study represents a big jump up from GCSE and our aim is always to ensure that students are settled in, enjoying their studies, and doing what they need to do to succeed right from the start.

This evening, which is modelled on the successful format used with new students in Year 7, is an opportunity for you to speak with your child's form tutor and get feedback on how they have settled into the Sixth Form this year. The tutor will also have access to brief feedback from subject teachers and will be able to give you a brief summary of their progress in each subject.

Our aim is to make you aware of early positives or causes for concern, to provide the chance to build on what students are doing well and address any issues before the main Year 12 and 13 Parents' Surgery with subject teachers on Wednesday 21st November and before finalise their Attainment Tracker One grades on the 5th December.

Should you have any detailed points you wish to raise outside of your appointment the Sixth Form Office will be staffed throughout the evening, so please pop in to discuss your concerns.

Making appointments: Go to: <http://www.parents-booking.co.uk/saltash>

You will need:

- Your child's legal first name and surname
- Your child's date of birth

The system is live **TODAY!** You can now book your appointment.

Troubleshooting Tips - Read before Booking!

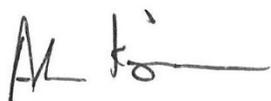
- Only parents/carers that we have recorded as having parental responsibility can gain access and it is essential that your name title is as we have recorded in the school's database. For most failed access, it is usually one of these two issues. Let us know if you have difficulties logging in and we can correct this for you.



- Your child's date of birth has to be entered in exactly the right format e.g. using four digits for the year of birth - 12/09/2001
- The email address you enter is only to get a confirmation of your appointment. If the system is saying it does not recognise you, it will not be the email address that is the problem as the system does not hold your email address; try the tips above.

If you are unable to book, please email parentsurgery@saltash.net or call the school and a member of staff will help you.

Yours faithfully



Mr Adam Killeya
Head of Sixth Form

akilleya@saltashcloud.net



Ms Emma Childs
Deputy Head of Sixth Form

echilds@saltashcloud.net