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21 March 2018

Dear Parent/Carer

Year 7 Parents' Surgery – Thursday 19 April 2018, 4.00 pm – 6.30 pm

The **Year 7 Parents' Surgery** is on **Thursday 19 April 2018** and you are warmly invited to join us to discuss your child's progress. This is an important time in the academic life of your child and the evening provides the perfect opportunity for you to find out exactly what needs to be done as you and the school work together to enable your child to maximise their potential.

Making appointments: Go to: http://www.parents-booking.co.uk/saltash

You will need:
Your child's legal first name and surname
Your child's date of birth

The system is live **TODAY** for you to book your appointments.

Troubleshooting Tips - Read before Booking!

• Only parents/carers who we have recorded as having parental responsibility can gain access and it is essential that your name title is as we have recorded in the school's database. For most failed access, it is usually one of these two issues. Let us know if you have difficulties logging in and we can correct this for you.

• The email address you enter is only to get a confirmation of your appointment. If the system is saying it does not recognise you, it will not be the email address that is the problem as the system does not hold your email address.

If you are unable to book, please email parentsurgery@saltash.net or call the school and a member of staff will help you.

Ms Rogers, Head of Year 7 will also be available on a drop-in basis during the evening. We are looking forward to seeing you on the evening and as usual there will be staff and student helpers on hand to assist you if you require any help.

Yours faithfully

Mr Peter Bond
Assistant Headteacher