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17 January 2018

Dear Parent/Carer

**Review Day Appointments: Thursday 8 February 2018, 8.30 am – 3.50 pm**

Review Day will focus on attitude to learning and next steps targets. It will encourage the student to take a greater responsibility for his or her own learning. You are invited, together with your child, to a 15-minute interview that will involve looking at performance across a range of subjects and setting some key targets to enable further progress to be made. Your child will lead this review having spent time in school preparing a speech to deliver. It would be helpful if you have discussed your child's Attainment Tracker, looked at his or her books as well as any feedback from assessments and discussed his or her targets before the interview. There will be time during the interview to prioritise 3 targets to support progress to the end of the year. The students only attend school for their appointment, however, work will be set for completion at home.

You are able to make your own booking as follows:

Go to <http://www.parents-booking.co.uk/saltash>

**You will need:**

Your child's legal first name and surname

Your child's date of birth

Your child's tutor group name

The system should be live from 3.00pm **TODAY** and you can make your booking from this time.

**Please be aware that attendance at Review Day is compulsory for the students so if you are unable to attend, it is still necessary for you to make an appointment convenient for your child to attend.** The booking system will close at 8.00 am on Thursday 1 February. If you have not booked an appointment by this time, a time slot will be allocated for you and your child and the flexibility to change the slot will be limited at that late stage.

If you experience any difficulties with booking please contact [parentsurgery@saltashcloud.net](mailto:parentsurgery@saltashcloud.net).

We look forward to meeting with you on Review Day in February.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Amy Feldwick', written over a white background.

Mrs Amy Feldwick  
Head of Integrated Learning

