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## 16-19 Bursary Fund 2016-17

Schools and colleges across the country have received a bursary fund from the government for learners in Post-16 education and training in 2016-17.

The 16–19 Bursary Scheme aims to support students who face the greatest barriers in making the progression to higher level qualifications.

Who will be eligible for the Sixth Form Bursary Scheme?

To be eligible for a bursary you must be aged 16-19 but under the age of 19 on 31/8/16. There are two types of Bursary and you may apply for ONE only.

### Guaranteed Bursaries

A Guaranteed Bursary of £1,200 is available for those most in need. These are young people in care, care leavers, young people receiving income support or Universal Credit and disabled young people receiving both Employment & Support Allowance and Disability Living Allowance or Personal Independence Payment.

### Discretionary Awards

The Discretionary Awards will be made available to students facing genuine financial barriers to participation in education. Typically, this will be an award to support the costs of transport, meals (we can arrange for the funding to be put into their cashless catering account), books or equipment, re-sit exam fees, additional course costs i.e. trips.

The income threshold for this award may vary slightly depending on the number of applications, but it will usually be granted where the **total** household income is less than £20,000 per annum.

### Applications to the 16-19 Bursary Scheme

Application forms for bursary awards can be obtained from Mrs S Briggs, Sixth Form Administrator. Students and their parents/carers will need to complete the form and provide the necessary evidence in order for the school's Business Manager to assess whether a student is eligible. Completed application forms with all the required information should be submitted to Mrs S Briggs by Friday, 23<sup>rd</sup> September 2016. An ORIGINAL copy of the relevant documents/s is required, we will take a copy and securely file it, the original will be returned to you.

Proof of total household income will be required, for example:

- Parent's P60 tax certificate if they are in employment
- Evidence of self-employment income
- Benefit and/or Tax Credit Award notices



### Payment of the Bursary

Payments will be made on condition of 100% attendance (or sickness letter), which will be monitored on a weekly basis by the Sixth Form Administrator, a BACs payment will be made directly into the student's bank account.

In the case of the Discretionary Award, the amount awarded to each student will be determined by the overall number of applications to be funded, at the present we do not know how many students will choose to apply for a bursary award or indeed how many are eligible.

NB. If there are specific financial issues arising throughout a student's time in the Sixth Form, please contact Mrs Briggs in the Sixth Form office. If there is any way the school may be able to help we will endeavour to do so.